

MEETING MINUTES
DCAT GOVERNANCE COMMITTEE
JUNE 14, 2004

MEMBERS PRESENT: Paul Gasowski, Erika Mantz, David Langley, George Kachadorian, Tom Merrick

MEMBERS NOT PRESENT (EXCUSED): Peter Brown, Kathy Kentner

MEMBERS NOT PRESENT (UNEXCUSED): Clayton Tolson

ALSO PRESENT: Craig Stevens, Ed Valena

- I. Call to Order:** Vice Chairperson Tom Merrick called the meeting to order at 7:08 p.m. David Langley has been approved as a member of the committee by the Town Council.
- II. Agenda Approval:** Agenda approved with the addition of “New Programming Pitch” added to New Business by David Langley.
- III. Approval of Minutes** from meeting of May 3, 2004, were approved with the addition of a word in part V “Richard Gallant is back for the summer and will ‘run’ Town Council meetings” and the insertion of the phrase “Peter said he would check with Todd (Selig) for clarification” at the end of section B under New Business.
- IV. DCAT Supervisor Report:** Craig reported that the equipment is at the town offices, but not in use because one piece (an interface) is missing. He said decision was made to wait anyway because the whole building is being wired for CAT5 and should be done June 17. The installer will come back to finish after that. By the end of next week the new system should be operational (acc. to Paul Beaudoin) and there shouldn’t be any down time. Ed Valena asked what the new system will be capable of doing and Craig replied that it will be much easier to program different length programs, intros, etc. Craig also advised the committee that Paul Beaudoin has talked to him about adding the cost of public address equipment to the DCAT for next year. Craig also told the committee he was approached by the Rotary, which is co-sponsoring the 4th of July celebration with the town, about producing a program. There was a lot of discussion about cost and who would pay and how it would work in confines of town policy because DCAT has no underwriting guidelines. The committee voted unanimously to support the 4th of July celebration as a pilot program; that for \$500 DCAT would produce up to a 30-minute program. Craig will negotiate details and work with the town in regards to accepting payment. Craig also raised a concern about the school system overriding the town one. He said a few weeks ago there was a problem and Paul G. had to make an emergency trip to the high school so the Town Council could air live. Because of access issues at the school, there was talk of access being available remotely. Paul G. said if it’s still a problem after all the construction is completed, it could be looked at.
- V. Reports and Comments of Members:** George has been talking with someone at BCTV. He was referred to several web sites, including the NH Coalition for Community Media (www.nhccm.org) and George will be

looking into DCAT joining the organization. Paul G. said Power of One: Voices in the Community will continue to air through the summer; there are nine parts. Also, ORHS graduation will air several more times. Next year, Paul will be producing a monthly show as staff development, rotating between the elementary, middle and high schools. Tom reminded people that he was looking for input and guidance in going forward with DCAT documentation. Still no determination of how far the past work went; Paul G. questions whether it ever went beyond the committee.

- VI. Public Comment:** Ed Valena said the committee was impressive.
- VII. Unfinished Business:** None
- VIII. New Business:** George and Ed Valena presented a high-quality pilot program, Good TV, which they are working on as a way to help the community learn more about DCAT. It will feature people in the community as well as a plea for more original programming. They requested a set time for the program to air so they can promote it. Ed said he would write a grant to the Greater Piscataqua Community Foundation. Committee agreed to air the program Thursday (July 1 or the first Thursday it's available) at 8 p.m. followed by Power of One. The committee also agreed to discuss the programming schedule at its next meeting with the goal of how one evening a week reserved for original programming
- IX. Next Meeting:** July 12, 2004, at 7 p.m. in Todd's office
- X. Meeting was adjourned at 9 p.m.**